

WEST VIRGINIA LEGISLATURE
Joint Committee on Government and Finance



PHYSICAL INVENTORY CERTIFICATION

I hereby certify as true and accurate the following:

- A physical inventory of all Reportable Assets was completed as of _____.

- All Reportable assets assigned to the _____ as of June 30, _____, were entered into the PICS Inventory, and,

- All obsolete assets were retired and/or destroyed in accordance with the West Virginia Joint Committee on Government and Finance's Asset Management Policy.

Inventory Coordinator: _____ Date: _____